



CODE OF CONDUCT

LIBRARY AND STUDY CENTRES

All students are expected to follow the LSC code of conduct so that each LSC can provide a flexible, high quality learning environment for staff and students of Southport and KGV Colleges.

- Treat all staff, other students and resources with respect
- Please use the LSCs for study purposes only. Using the LSCs as a place to socialise disrupts other users and takes up space needed by students wanting to work
- Use the designated quiet study areas appropriately for the benefit of all users
- No food is allowed in the LSCs
- Only bottled drinks are allowed in the LSCs
- Please turn your phone to silent/vibrate mode and make and receive calls outside
- Music is permitted if used responsibly. Ensure the volume is not so loud that it can be heard by other people
- Help to keep the LSCs tidy for the benefit of all users. Please use the waste bins and leave the areas tidy
- Observe the College Guidelines for Acceptable Use of Computers. PCs and laptops are in high demand so we can only provide them for college-related purposes. No games, chat rooms or social networking sites are allowed
- Return LSC resources on time as other students may be waiting to use them

The LSC participates in the College's Maintaining Student Responsibility (MSR) Conduct policy. Failure to follow the above Code of Conduct is regarded as a breach of MSR policy.

THANK YOU FOR YOUR CO-OPERATION